

# **State of Alaska FY2025 Governor's Operating Budget**

## **Department of Law Legal Support Services Component Budget Summary**

**Component: Legal Support Services****Contribution to Department's Mission**

Provide management, leadership, support, and oversight of department operations in providing high-quality legal representation to executive branch agencies for the benefit of all Alaskans.

Provide legal services to State agencies, to ensure that civil and criminal laws of the State are followed, to defend the State in legal actions, and to implement the Executive Branch Ethics Act.

**Major Component Accomplishments in 2023**

This component is a new component for FY2025. Please refer to existing component level narratives in the Transportation Section, Torts and Workers' Compensation, Special Litigation, Natural Resources, Labor and State Affairs, Information and Project Support, Human Services, Environmental Law, Commercial and Fair Business, and Child Protection components for current and prior-year information.

**Key Component Challenges**

This component is a new component for FY2025. Please refer to existing component level narratives in the Transportation Section, Torts and Workers' Compensation, Special Litigation, Natural Resources, Labor and State Affairs, Information and Project Support, Human Services, Environmental Law, Commercial and Fair Business, and Child Protection components for current and prior-year information.

**Significant Changes in Results to be Delivered in FY2025**

This component is new in FY2025. The Legal Support Services component will encompass the former Transportation Section, Torts and Workers' Compensation, Special Litigation, Natural Resources, Labor and State Affairs, Information and Project Support, Human Services, Environmental Law, Commercial and Fair Business, and Child Protection components. There are a number of benefits that the Civil Division anticipates as a result of this action: an increase in the effectiveness of similarly-situated legal work, enhanced efficiency while operating within appropriated resources, a more nimble and fungible workforce that will improve outcomes in the state's best interest, and to cultivate a more collaborative environment with greater opportunity for training and mentorship.

**Statutory and Regulatory Authority**

No statutes and regulations.

**Contact Information**

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**Legal Support Services  
Personal Services Information**

Authorized Positions			Personal Services Costs	
	<u>FY2024</u> <u>Management</u> <u>Plan</u>	<u>FY2025</u> <u>Governor</u>		
Full-time	0	35	Annual Salaries	2,010,559
Part-time	0	0	COLA	72,803
Nonpermanent	0	0	Premium Pay	0
			Annual Benefits	1,515,341
			<i>Less 1.40% Vacancy Factor</i>	(50,403)
			Lump Sum Premium Pay	0
<b>Totals</b>	<b>0</b>	<b>35</b>	<b>Total Personal Services</b>	<b>3,548,300</b>

**Position Classification Summary**

Job Class Title	Anchorage	Fairbanks	Juneau	Others	Total
Law Office Assistant 1	3	1	1	0	5
Law Office Assistant 2	10	1	4	1	16
Law Office Assistant 3	7	0	1	2	10
Law Office Manager	2	1	1	0	4
<b>Totals</b>	<b>22</b>	<b>3</b>	<b>7</b>	<b>3</b>	<b>35</b>

**Component Detail All Funds**  
**Department of Law**

**Component:** Legal Support Services (3396)  
**RDU:** Civil Division (35)

Non-Formula Component

	FY2023 Actuals	FY2024 Enrolled	FY2024 Authorized	FY2024 Management Plan	FY2025 Governor Adjusted Base	FY2025 Governor	FY2024 Management Plan vs FY2025 Governor	
1000 Personal Services	0.0	0.0	0.0	0.0	3,548.3	3,548.3	3,548.3	100.0%
2000 Travel	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
3000 Services	0.0	0.0	0.0	0.0	724.9	724.9	724.9	100.0%
4000 Commodities	0.0	0.0	0.0	0.0	75.4	75.4	75.4	100.0%
5000 Capital Outlay	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
7000 Grants, Benefits	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
8000 Miscellaneous	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
<b>Totals</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>4,348.6</b>	<b>4,348.6</b>	<b>4,348.6</b>	<b>100.0%</b>
<b>Fund Sources:</b>								
1004 Gen Fund (UGF)	0.0	0.0	0.0	0.0	2,161.2	2,161.2	2,161.2	100.0%
1007 I/A Rcpts (Other)	0.0	0.0	0.0	0.0	2,127.9	2,127.9	2,127.9	100.0%
1105 PFund Rcpt (Other)	0.0	0.0	0.0	0.0	59.5	59.5	59.5	100.0%
<b>Unrestricted General (UGF)</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>2,161.2</b>	<b>2,161.2</b>	<b>2,161.2</b>	<b>100.0%</b>
<b>Designated General (DGF)</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0%</b>
<b>Other Funds</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>2,187.4</b>	<b>2,187.4</b>	<b>2,187.4</b>	<b>100.0%</b>
<b>Federal Funds</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0%</b>
<b>Positions:</b>								
Permanent Full Time	0	0	0	0	35	35	35	100.0%
Permanent Part Time	0	0	0	0	0	0	0	0.0%
Non Permanent	0	0	0	0	0	0	0	0.0%

**Change Record Detail - Multiple Scenarios with Descriptions**  
**Department of Law**

**Component:** Legal Support Services (3396)  
**RDU:** Civil Division (35)

Scenario/Change Record Title	Trans Type	Totals	Personal Services	Travel	Services	Commodities	Capital Outlay	Grants, Benefits	Miscellaneous	Positions		NP
										PFT	PPT	
	<b>Subtotal</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0</b>	<b>0</b>	<b>0</b>
***** Changes From FY2024 Management Plan To FY2025 Governor Adjusted Base *****												
<b>Transfer 14 Positions and Associated Authority from Child Protection for Restructuring Purposes</b>												
	Trin	1,735.0	1,350.0	0.0	350.0	35.0	0.0	0.0	0.0	14	0	0
1004 Gen Fund		1,526.2										
1007 I/A Rcpts		208.8										

Transfer 14 support staff positions to Legal Support Services from Child Protection to provide support in related areas under a streamlined organizational structure in the Civil Division.

As part of a broader restructuring of the Civil Division within the Department of Law that will allow the department to operate with greater efficiency and efficacy, the 14 positions and associated activities are transferred to the new Legal Support Services component from the Child Protection component.

The following full-time positions are transferred:

Law Office Assistant 2 (03-0073), range 13, located in Anchorage  
Law Office Assistant 2 (03-0091), range 13, located in Fairbanks  
Law Office Assistant 3 (03-0095), range 14, located in Anchorage  
Law Office Assistant 2 (03-0114), range 13, located in Anchorage  
Law Office Assistant 2 (03-0125), range 13, located in Juneau  
Law Office Assistant 2 (03-0175), range 13, located in Anchorage  
Law Office Assistant 2 (03-0192), range 13, located in Anchorage  
Law Office Assistant 2 (03-0202), range 13, located in Anchorage  
Law Office Assistant 2 (03-0311), range 13, located in Anchorage  
Law Office Assistant 1 (03-0353), range 11, located in Anchorage  
Law Office Assistant 1 (03-0359), range 11, located in Anchorage  
Law Office Assistant 2 (03-0400), range 13, located in Palmer  
Law Office Assistant 3 (03-0417), range 14, located in Palmer  
Law Office Assistant 3 (03-1304), range 14, located in Kenai

**Transfer Two Positions and Associated Authority from Commercial and Fair Business for Restructuring Purposes**

	Trin	290.9	235.9	0.0	50.0	5.0	0.0	0.0	0.0	2	0	0
1004 Gen Fund		32.9										
1007 I/A Rcpts		258.0										

Transfer two support staff positions to Legal Support Services from Commercial and Fair Business to leverage legal expertise and support in related areas of legal work under a streamlined organizational structure in the Civil Division.

As part of a broader restructuring of the Civil Division within the Department of Law that will allow the department to operate with greater efficiency and efficacy, the two positions and associated activities are transferred to the new Legal Support Services component from the Commercial and Fair Business component.

The following full-time positions are transferred:

**Change Record Detail - Multiple Scenarios with Descriptions**  
**Department of Law**

**Component:** Legal Support Services (3396)  
**RDU:** Civil Division (35)

Scenario/Change Record Title	Trans Type	Totals	Personal Services	Travel	Services	Commodities	Capital Outlay	Grants, Benefits	Miscellaneous	Positions		NP
										PFT	PPT	
Law Office Assistant 2 (03-0051), range 13, located in Juneau												
Law Office Assistant 3 (03-0329), range 14, located in Anchorage												
<b>Transfer Law Office Asst. 1 (03-0301) and Associated Authority from Environmental Law for Restructuring Purposes</b>												
	Trin	113.2	85.7	0.0	25.0	2.5	0.0	0.0	0.0	1	0	0
1004 Gen Fund		113.2										
Transfer full-time Law Office Assistant 1 (03-0301), range11, located in Anchorage to Legal Support Services from Environmental Law to leverage legal expertise and support in related areas of legal work under a streamlined organizational structure in the Civil Division.												
As part of a broader restructuring of the Civil Division within the Department of Law that will allow the department to operate with greater efficiency and efficacy, the position and associated activities are transferred to the new Legal Support Services component from the Environmental Law component.												
<b>Transfer Two Positions and Associated Authority from Human Services for Restructuring Purposes</b>												
	Trin	254.2	199.2	0.0	50.0	5.0	0.0	0.0	0.0	2	0	0
1004 Gen Fund		184.7										
1007 I/A Rcpts		69.5										
Transfer two full-time Law Office Assistant 3 (03-0067, 03-0281) positions, range 14, located in Juneau and Anchorage to Legal Support Services from Human Services to leverage legal expertise and support in related areas of legal work under a streamlined organizational structure in the Civil Division.												
As part of a broader restructuring of the Civil Division within the Department of Law that will allow the department to operate with greater efficiency and efficacy, the two positions and associated activities are transferred to the new Legal Support Services component from the Human Services component.												
<b>Transfer Seven Positions and Associated Authority from Information and Project Support for Restructuring Purposes</b>												
	Trin	791.4	761.1	0.0	24.9	5.4	0.0	0.0	0.0	7	0	0
1007 I/A Rcpts		791.4										
Transfer seven support staff positions to Legal Support Services from Information and Project Support to leverage legal expertise and support in related areas of legal work under a streamlined organizational structure in the Civil Division.												
As part of a broader restructuring of the Civil Division within the Department of Law that will allow the department to operate with greater efficiency and efficacy, the seven positions and associated activities are transferred to the new Legal Support Services component from the Information and Project Support component.												
The following full-time positions are transferred:												
Law Office Assistant 2 (03-0021), range 13, located in Anchorage												
Law Office Manager (03-0022), range 16, located in Anchorage												
Law Office Assistant 2 (03-0145), range 13, located in Anchorage												
Law Office Manager (03-0149), range 16, located in Anchorage												
Law Office Assistant 2 (03-0277), range 13, located in Juneau												
Law Office Assistant 2 (03-0347), range 13, located in Anchorage												
Law Office Manager (03-1246), range 16, located in Juneau												

**Change Record Detail - Multiple Scenarios with Descriptions**  
**Department of Law**

**Component:** Legal Support Services (3396)  
**RDU:** Civil Division (35)

Scenario/Change Record Title	Trans Type	Totals	Personal Services	Travel	Services	Commodities	Capital Outlay	Grants, Benefits	Miscellaneous	Positions		NP
										PFT	PPT	
Transfer Law Office Asst. 3 (03-0318) and Associated Authority from Labor and State Affairs for Restructuring Purposes												
	Trin	137.5	110.0	0.0	25.0	2.5	0.0	0.0	0.0	1	0	0
1004 Gen Fund		68.8										
1007 I/A Rcpts		68.7										
Transfer full-time Law Office Assistant 3 (03-0318), range 14, located in Anchorage to Legal Support Services from Labor and State Affairs to leverage legal expertise and support in related areas of legal work under a streamlined organizational structure in the Civil Division.												
As part of a broader restructuring of the Civil Division within the Department of Law that will allow the department to operate with greater efficiency and efficacy, the position and associated activities are transferred to the new Legal Support Services component from the Labor and State Affairs component.												
Transfer Three Positions and Associated Authority from Natural Resources for Restructuring Purposes												
	Trin	359.6	277.1	0.0	75.0	7.5	0.0	0.0	0.0	3	0	0
1004 Gen Fund		136.6										
1007 I/A Rcpts		163.5										
1105 PFund Rcpt		59.5										
Transfer three support staff positions to Legal Support Services from Natural Resources to leverage legal expertise and support in related areas of legal work under a streamlined organizational structure in the Civil Division.												
As part of a broader restructuring of the Civil Division within the Department of Law that will allow the department to operate with greater efficiency and efficacy, the three positions and associated activities are transferred to the new Legal Support Services component from the Natural Resources component.												
The following full-time positions are transferred: Law Office Assistant 3 (03-0187), range 14, located in Anchorage Law Office Assistant 3 (03-0268), range 14, located in Anchorage Law Office Assistant 1 (03-0322), range 11, located in Juneau												
Transfer Law Office Assistant 3 (03-0208) and Associated Authority from Special Litigation for Restructuring Purposes												
	Trin	131.8	104.3	0.0	25.0	2.5	0.0	0.0	0.0	1	0	0
1004 Gen Fund		65.9										
1007 I/A Rcpts		65.9										
Transfer full-time Law Office Assistant 3 (03-0208), range 14, located in Anchorage to Legal Support Services from Special Litigation in order to leverage legal expertise and support in related areas of legal work under a streamlined organizational structure in the Civil Division.												
As part of a broader restructuring of the Civil Division within the Department of Law that will allow the department to operate with greater efficiency and efficacy, the position and associated activities are transferred to the new Legal Support Services component from the Special Litigation component.												
Transfer Three Positions and Associated Authority from Torts and Workers' Compensation for Restructuring Purposes												
	Trin	369.6	287.1	0.0	75.0	7.5	0.0	0.0	0.0	3	0	0

**Change Record Detail - Multiple Scenarios with Descriptions**  
**Department of Law**

**Component:** Legal Support Services (3396)

**RDU:** Civil Division (35)

Scenario/Change Record Title	Trans Type	Totals	Personal Services	Travel	Services	Commodities	Capital Outlay	Grants, Benefits	Miscellaneous	Positions		NP
										PFT	PPT	
1007 I/A Rcpts		369.6										
Transfer three support staff positions to Legal Support Services from Torts and Workers' Compensation to leverage legal expertise and support in related areas of legal work under a streamlined organizational structure in the Civil Division.												
As part of a broader restructuring of the Civil Division within the Department of Law that will allow the department to operate with greater efficiency and efficacy, the three positions and associated activities are transferred to the new Legal Support Services component from the Torts and Workers' Compensation component.												
The following full-time positions are transferred:												
Law Office Assistant 1 (03-0171), range 11, located in Fairbanks												
Law Office Assistant 2 (03-0248), range 13, located in Anchorage												
Law Office Assistant 2 (03-1047), range 13, located in Juneau												
<b>Transfer Law Office Manager (03-0204) and Associated Authority from Transportation Section for Restructuring Purposes</b>												
	Trin	165.4	137.9	0.0	25.0	2.5	0.0	0.0	0.0	1	0	0
1004 Gen Fund		32.9										
1007 I/A Rcpts		132.5										
Transfer full-time Law Office Manager (03-0204), range 16, located in Fairbanks to Legal Support Services from Transportation Section to leverage legal expertise and support in related areas of legal work under a streamlined organizational structure in the Civil Division.												
As part of a broader restructuring of the Civil Division within the Department of Law that will allow the department to operate with greater efficiency and efficacy, the position and associated activities are transferred to the new Legal Support Services component from the Transportation Section component.												
<b>Subtotal</b>		<b>4,348.6</b>	<b>3,548.3</b>	<b>0.0</b>	<b>724.9</b>	<b>75.4</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>35</b>	<b>0</b>	<b>0</b>
***** Changes From FY2025 Governor Adjusted Base To FY2025 Governor *****												
<b>Totals</b>		<b>4,348.6</b>	<b>3,548.3</b>	<b>0.0</b>	<b>724.9</b>	<b>75.4</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>35</b>	<b>0</b>	<b>0</b>



**Line Item Detail (1676)**  
**Department of Law  
Services**

**Component:** Legal Support Services (3396)

<b>Line Number</b>	<b>Line Name</b>		<b>FY2023 Actuals</b>	<b>FY2024 Management Plan</b>	<b>FY2025 Governor</b>
3000	Services		0.0	0.0	724.9
<b>Object Class</b>	<b>Servicing Agency</b>	<b>Explanation</b>	<b>FY2023 Actuals</b>	<b>FY2024 Management Plan</b>	<b>FY2025 Governor</b>
<b>3000 Services Detail Totals</b>			<b>0.0</b>	<b>0.0</b>	<b>724.9</b>
3000	Education Services	Conferences, training and memberships.	0.0	0.0	5.0
3011	Other Services	Cost transfers and miscellaneous items within the services line (commissions, etc.).	0.0	0.0	719.9

**Line Item Detail (1676)**

**Department of Law  
Commodities**

**Component:** Legal Support Services (3396)

Line Number	Line Name		FY2023 Actuals	FY2024 Management Plan	FY2025 Governor
4000	Commodities		0.0	0.0	75.4
Object Class	Servicing Agency	Explanation	FY2023 Actuals	FY2024 Management Plan	FY2025 Governor
4000 Commodities Detail Totals			0.0	0.0	75.4
4000	Business	Reference materials and subscriptions, including statutes, software applications, non-capital desktop refresh, and miscellaneous office supplies.	0.0	0.0	75.4

**Revenue Detail (1681)**  
**Department of Law**

**Component:** Legal Support Services (3396)

Revenue Type (OMB Fund Code)	Component	Comment	FY2023 Actuals	FY2024 Management Plan	FY2025 Governor
Revenue Source					
<b>5007 I/A Rcpts (1007 I/A Rcpts)</b>			<b>0.0</b>	<b>0.0</b>	<b>2,127.9</b>
5301 Inter-Agency Receipts		Legal services provided to agencies.	0.0	0.0	2,127.9
<b>5105 PFund Rcpt (1105 PFund Rcpt)</b>			<b>0.0</b>	<b>0.0</b>	<b>59.5</b>
5414 Alaska Permanent Fund Corporation Receipts		Alaska Permanent Fund Corporation Receipts.	0.0	0.0	59.5

## Personal Services Expenditure Detail

### Department of Law

**Scenario:** FY2025 Governor (20959)  
**Component:** Legal Support Services (3396)  
**RDU:** Civil Division (35)

PCN	Job Class Title	Time Status	Retire Code	Barg Unit	Location	Salary Sched	Range / Step	Comp Months	Split / Count	Annual Salaries	COLA	Premium Pay	Annual Benefits	Total Costs	UGF Amount
03-0021	Law Office Assistant 2	FT	A	GP	Anchorage	200	13E / F	12.0		52,428	3,649	0	39,622	95,699	0
03-0022	Law Office Manager	FT	A	SS	Anchorage	200	16L / M	12.0		78,756	0	0	53,925	132,681	0
03-0051	Law Office Assistant 2	FT	A	GP	Juneau	205	13F / G	12.0		56,714	3,947	0	41,303	101,964	25,491
03-0067	Law Office Assistant 3	FT	A	SS	Juneau	605	14B / C	12.0		54,635	0	0	44,470	99,105	99,105
03-0073	Law Office Assistant 2	FT	A	GP	Anchorage	200	13B / C	12.0		47,699	3,320	0	37,769	88,788	88,788
03-0091	Law Office Assistant 2	FT	A	GP	Fairbanks	203	13F / G	12.0		56,830	3,955	0	41,348	102,133	0
03-0095	Law Office Assistant 3	FT	A	SS	Anchorage	600	14B / C	12.0		53,045	0	0	43,846	96,891	96,891
03-0114	Law Office Assistant 2	FT	A	GP	Anchorage	200	13D / E	12.0		50,293	3,500	0	38,786	92,579	0
03-0125	Law Office Assistant 2	FT	A	GP	Juneau	205	13B / C	12.0		49,894	3,473	0	38,629	91,996	91,996
03-0145	Law Office Assistant 2	FT	A	GP	Anchorage	200	13F / G	12.0		54,007	3,759	0	40,241	98,007	0
03-0149	Law Office Manager	FT	A	SS	Anchorage	200	16J	12.0		71,718	0	0	51,166	122,884	0
03-0171	Law Office Assistant 1	FT	A	GP	Fairbanks	203	11D / E	12.0		45,822	3,189	0	37,033	86,044	0
03-0175	Law Office Assistant 2	FT	A	GP	Anchorage	200	13D / E	12.0		50,586	3,521	0	38,900	93,007	93,007
03-0187	Law Office Assistant 3	FT	A	SS	Anchorage	600	14A	12.0		50,264	0	0	42,756	93,020	0
03-0192	Law Office Assistant 2	FT	A	GP	Anchorage	200	13C / D	12.0		48,463	3,373	0	38,068	89,904	89,904
03-0202	Law Office Assistant 2	FT	A	GP	Anchorage	200	13O / P	12.0		69,508	4,838	0	46,318	120,664	120,664
03-0204	Law Office Manager	FT	A	SS	Fairbanks	203	16N	12.0		83,949	0	0	55,961	139,910	27,982
03-0208	Law Office Assistant 3	FT	A	SS	Anchorage	600	14F	12.0		59,830	0	0	46,506	106,336	53,168
03-0248	Law Office Assistant 2	FT	A	SS	Anchorage	600	13D / E	12.0		52,749	0	0	43,730	96,479	0
03-0268	Law Office Assistant 3	FT	A	SS	Anchorage	600	14J / K	12.0		58,392	0	0	45,942	104,334	104,334
03-0277	Law Office Assistant 2	FT	A	GP	Juneau	205	13G	12.0		57,974	4,035	0	41,796	103,805	0
03-0281	Law Office Assistant 3	FT	A	SS	Anchorage	600	14D / E	12.0		57,519	0	0	45,600	103,119	51,560
03-0301	Law Office Assistant 1	FT	A	GP	Anchorage	200	11F / G	12.0		46,976	3,270	0	37,485	87,731	87,731
03-0311	Law Office Assistant 2	FT	A	GP	Anchorage	200	13G / J	12.0		55,876	3,889	0	40,974	100,739	100,739
03-0318	Law Office Assistant 3	FT	A	SS	Anchorage	600	14L / M	12.0		66,060	0	0	48,948	115,008	57,504
03-0322	Law Office Assistant 1	FT	A	GP	Juneau	205	11B / C	12.0		44,370	3,088	0	36,464	83,922	0
03-0329	Law Office Assistant 3	FT	A	SS	Anchorage	600	14Q / R	12.0		79,647	0	0	54,274	133,921	0
03-0347	Law Office Assistant 2	FT	A	GP	Anchorage	200	13B / C	12.0		46,866	3,262	0	37,442	87,570	0
03-0353	Law Office Assistant 1	FT	A	GP	Anchorage	200	11B / C	12.0		41,490	2,888	0	35,335	79,713	79,713
03-0359	Law Office Assistant 1	FT	A	GP	Anchorage	200	11B / C	12.0		41,449	2,885	0	35,319	79,653	79,653
03-0400	Law Office Assistant 2	FT	A	GP	Palmer	200	13N / O	12.0		67,328	4,686	0	45,463	117,477	117,477
03-0417	Law Office Assistant 3	FT	A	SS	Palmer	600	14F / J	12.0		61,145	0	0	47,021	108,166	108,166
03-1047	Law Office Assistant 2	FT	A	SS	Juneau	605	13F	12.0		58,531	0	0	45,997	104,528	0
03-1246	Law Office Manager	FT	A	SS	Juneau	205	16F	12.0		78,312	0	0	53,751	132,063	0
03-1304	Law Office Assistant 3	FT	A	GP	Kenai	200	14G / J	12.0		61,434	4,276	0	43,153	108,863	108,863

Note: If a position is split, an asterisk (\*) will appear in the Split/Count column. If the split position is also counted in the component, two asterisks (\*\*) will appear in this column.  
[No valid job title] appearing in the Job Class Title indicates that the PCN has an invalid class code or invalid range for the class code effective date of this scenario.

**Personal Services Expenditure Detail**  
**Department of Law**

**Scenario:** FY2025 Governor (20959)  
**Component:** Legal Support Services (3396)  
**RDU:** Civil Division (35)

PCN	Job Class Title	Time Status	Retire Code	Barg Unit	Location	Salary Sched	Range / Step	Comp Months	Split / Count	Annual Salaries	COLA	Premium Pay	Annual Benefits	Total Costs	UGF Amount
													<b>Total Salary Costs:</b>	2,010,559	
													<b>Total COLA:</b>	72,803	
													<b>Total Premium Pay:</b>	0	
													<b>Total Benefits:</b>	1,515,341	
													<b>Total Pre-Vacancy:</b>	3,598,703	
													<b>Minus Vacancy Adjustment of 1.40%:</b>	(50,403)	
													<b>Total Post-Vacancy:</b>	3,548,300	
													<b>Plus Lump Sum Premium Pay:</b>	0	
													<b>Personal Services Line 100:</b>	3,548,300	

<b>PCN Funding Sources:</b>		<b>Pre-Vacancy</b>	<b>Post-Vacancy</b>	<b>Percent</b>
1004 Unrestricted General Fund Receipts		1,682,736	1,659,167	46.76%
1007 Interagency Receipts		1,869,458	1,843,274	51.95%
1105 Permanent Fund Corporation Gross Receipts		46,510	45,859	1.29%
<b>Total PCN Funding:</b>		<b>3,598,703</b>	<b>3,548,300</b>	<b>100.00%</b>

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Department of Law  
3396 - Legal Support Services  
FY2025 Governor's Budget

